

FREEMAN

61 Browns Line
Toronto, Ontario, Canada M8W 3S2
416-252-2420 • Fax: 416-252-2365
E-mail: FreemanTorontoES@freemanco.com



DISCOUNT PRICE
DEADLINE DATE
FEBRUARY 2, 2017

METHOD OF PAYMENT MUST
ACCOMPANY YOUR ORDER

FREEMAN show special

NAME OF SHOW: _____ **RC SHOW 2017** _____
COMPANY NAME _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS _____



SHOW SPECIAL INCLUDES

- Carpet
- 1-Black Soho Pedestal Table
- 2- Black Diamond Side Chairs
- All set-up and dismantle labour included in the price
- Fascia header sign with company name

Orders received after the deadline date or without payment will be charged the Standard Rate.

Electrical & Cleaning Services are not included in the price of your rental exhibit.

	Discount	Standard
☐ 10' x 10'	\$1,100.00	\$1,540.00
☐ 10' x 20'	\$1,795.00	\$2,513.00

For fast, easy ordering, go to www.freemanco.com/store

CHOOSE YOUR PANELS

Your choice of panels is included in the price of your Rental Exhibit. Please contact Exhibitor Sales for other options.

- ☐ BLUE FABRIC ☐ GREY FABRIC
☐ BLACK FABRIC ☐ WHITE HARDWALL

You may upgrade your panels to Slatwall at an additional cost of \$100.00 per panel plus applicable taxes.

- ☐ WHITE SLATWALL ☐ BLACK SLATWALL
☐ MAPLE SLATWALL

CARPET

Our Classic Carpet is included in the price of your Rental Exhibit. The following colours are available.

- ☐ Blue ☐ Red ☐ Grey ☐ Black

- ☐ **Custom Logo Header** - Please check to have an Exhibitor Sales Specialist contact you regarding pricing.

If you have any questions or need assistance in completing your order, please call Exhibitor Sales @ (416) 252-3361

HEADER IDENTIFICATION SIGN

A personalized header/sign on a white background is included in the price of your Rental Exhibit. Circle the font style for your header identification sign, and then indicate your colour preference.

CLARENDON MEDIUM ENVIRO
EUROSTILE BOLD HELVETICA BOLD
TIMES NEW ROMAN

Indicate which colour lettering you would like. We have a wide variety of standard colours available:

Letter colour desired: _____

Indicate exactly how you want your company name to appear:

TOTAL COST

Sub-Total _____ + 13% Hst _____ = TOTAL _____



RENTAL exhibits



Package 1



Package 1 upgraded with graphics and cabinet



Package 2



Package 2 upgraded with graphics and cabinet



Package 3



Package 3 upgraded with graphics and cabinet



Package 4



Package 4 upgraded with graphics and cabinet



Package 5



Package 5 upgraded with graphics and cabinet



Package 6



Package 6 upgraded with graphics and cabinet

* All exhibits include: installation & dismantle of exhibit, material handling of exhibit, classic carpet with nightly vacuuming, 2 arm lights (per 10' unit), power (500 watts) for lights ONLY and labour to hang arm lights.

Questions? All packages can be customized or modified. To speak with an Exhibitor Sales specialist, call the number listed on Quick Facts. For fast easy ordering, go to www.freemanco.com.

Carpet Colour Options - Classic Carpet



gray



blue



black

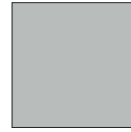


red

Colour Options - Fabric and Hardwall Panels



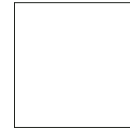
blue fabric



gray fabric



black fabric



white hardwall

Upgraded Carpet Colour Options - Prestige Carpet



white



grey pearl



charcoal



navy



wedgewood



toast



black



cream



cardinal

Questions?

All packages can be customized or modified. To speak to a rental exhibit specialist call the number listed on Quick Facts. For additional custom examples click on the link below.

Upgrades options available. Sample upgrades shown below.



Slatwall & Shelves



Black Metal



Graphics & Custom Logo



Cabinets & Counters



Coloured Panels

To view additional custom designs



www.freemanco.com/customexhibits

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FREEMAN rental exhibits

NAME OF SHOW: **RC SHOW 2017**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

EMAIL ADDRESS: _____

For assistance, please call 416-252-3361 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

All exhibits include: installation & dismantle of exhibit, material handling of exhibit, classic carpet with nightly vacuuming, 2 arm lights (per 10' unit), power (500 watt) for lights ONLY and labour to install and remove the arm lights.

To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.

RENTAL EXHIBITS

		Discount Price	Standard Price		Discount Price	Standard Price	Total
Package 1	☐ 10' x 10'	1,950.00	2,730.00	☐ 10' x 20'	3,220.00	4,508.00	_____
Package 2	☐ 10' x 10'	1,370.00	1,918.00	☐ 10' x 20'	2,165.00	3,031.00	_____
Package 3	☐ 10' x 10'	1,750.00	2,450.00	☐ 10' x 20'	2,650.00	3,710.00	_____
Package 4	☐ 10' x 10'	2,165.00	3,031.00	☐ 10' x 20'	3,895.00	5,453.00	_____
Package 5	☐ 10' x 10'	1,780.00	2,492.00	☐ 10' x 20'	3,100.00	4,340.00	_____
Package 6	☐ 10' x 10'	1,855.00	2,597.00	☐ 10' x 20'	2,465.00	3,451.00	_____

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Orders cancelled after production begins are subject to a 100% Cancellation Charge.

CHOOSE YOUR PANEL

☐ Blue Fabric ☐ Grey Fabric ☐ Black Fabric ☐ White Hardwall

CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibits. The following colours are available:

Check colour choice:

☐ Black ☐ Blue ☐ Grey ☐ Red

You may want to add padding or upgrade your carpet to one of our 15 designer colours in our PRESTIGE carpet line, now available in 28 oz. and 40 oz. weight. Refer to our enclosed Carpet order form for colour selections and pricing.

LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10' unit).

Note: Power and labour to install and remove the lights are included in our standard rental exhibit package price. Power consumption not to exceed 500 watt.

*Additional power must be ordered separately.

HEADER IDENTIFICATION SIGN

Indicate which colour lettering you would like. We have a wide variety of standard colours available:

☐ Black ☐ Blue ☐ Brown ☐ Burgundy ☐ PMS Colour _____
☐ Red ☐ Teal ☐ White ☐ Dark Green ☐ Font Type _____

*Unless font type is indicated, Helvetica will be used.

Indicate exactly how you want your company name to appear:

ENHANCE YOUR EXHIBIT

Enhance your exhibit and have an Exhibitor Sales Specialist contact you for pricing by checking any of the following boxes:

☐ Slatwall & Shelves ☐ Cabinets & Counters ☐ Specialty Coloured Metal ☐ Recyclable Graphics
☐ Coloured Panels ☐ Creating a Custom Exhibit ☐ Graphics & Custom Logo ☐ White Eco-Board

TOTAL COST

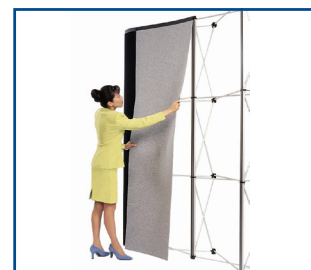
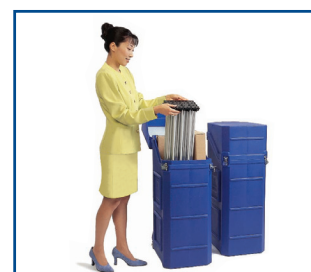
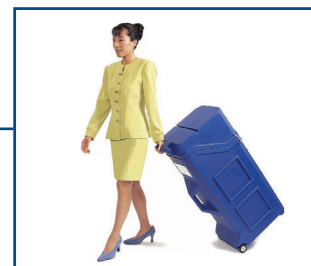
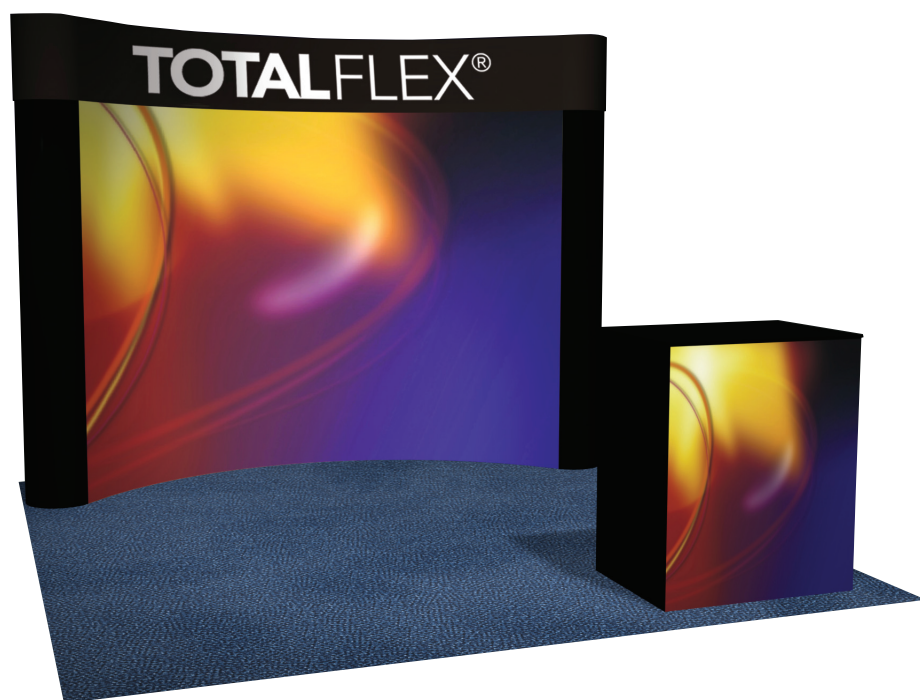
Sub-Total _____ + HST (13%) _____ = TOTAL _____

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

0816(17R)

TOTALFLEX[®]

By Freeman



Available to rent or purchase, TotalFlex provides more options for configuring exhibits to fit your space, budget and vision. This pop-up display is versatile, lightweight, portable, durable, and needs just minutes and no tools to set up.

- Cases easily convert into a podium.
- Velcro compatible fabric panels available in a wide selection of colors.
- Compatible with shelves, lights and other innovative trade show accessories.
- Freeman can produce high-resolution digital graphics in virtually any size as well as photomural panels to enhance your exhibit's appearance.
- Available in a variety of sizes for rental or purchase, including a table top version shown below.
- All TotalFlex units include Installation & Dismantle of exhibit

floor units

8'w x 8'h Floor Standing Unit

10'w x 8'h Floor Standing Unit

table top units

6'w x 40"h Table Top Unit

8'w x 40"h Table Top Unit



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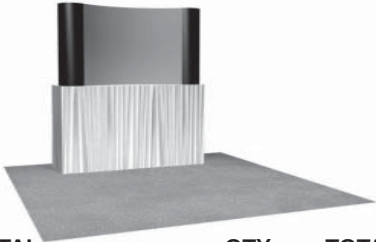
FREEMAN totalflex

NAME OF SHOW: RC SHOW 2017
COMPANY NAME _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS _____

For Assistance, please call 416-252-3361 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

TABLE TOP UNIT



RENTAL	Price	QTY.	TOTAL
Size			
40" H x 6' W	\$1,360.00	_____	_____
40" H x 8' W	\$1,460.00	_____	_____

PURCHASE*	Price	QTY.	TOTAL
Size			
40" H x 6' W	\$1,450.00	_____	_____
40" H x 8' W	\$1,540.00	_____	_____
*Shipping Not Included			

Rental Units Include:

Draped Table (Select colour below)
Classic Carpet (Select colour below)
Installation & Dismantle of Exhibit
Material Handling of Exhibit
Nightly Vacuuming
1-200 Watt Halogen Light
500 Watt electrical Outlet**

Purchase Units Include:

1-Case
One Time Installation & Dismantle
at your next Freeman show.

Fabric Panel Colours for All Units: ☐ Black ☐ Grey

**** A 500 watt electrical outlet is included for the light on rental units. Additional power should be ordered with the electrical vendor.**

Classic Carpet: ☐ Blue ☐ Black ☐ Grey ☐ Red

Table Drape:

☐ Black ☐ Blue ☐ Gold ☐ Dark Green
☐ Grey ☐ Plum ☐ Red ☐ White

Other Colours Also Available for Purchase Units

FLOOR UNIT



RENTAL	Price	QTY.	TOTAL
Size			
8' H x 8' W	\$2,100.00	_____	_____
8' H x 10' W	\$2,495.00	_____	_____

PURCHASE*	Price	QTY.	TOTAL
Size			
8' H x 8' W	\$2,680.00	_____	_____
8' H x 10' W	\$3,320.00	_____	_____
*Shipping Not Included			

Rental Units Include:

Classic Carpet (Select colour below)
Installation & Dismantle of Exhibit
Material Handling of Exhibit
Nightly Vacuuming
2-200 Watt Halogen Lights
500 Watt electrical Outlet**
1-Podium - 8'H x 10'W unit only

Purchase Units Include:

2-Cases
One Time Installation & Dismantle
at your next Freeman show
2-200 Watt Halogen Lights
(electrical outlet not included)
1-Podium - 8'H x 10'W unit only

Fabric Panel Colours for All Units: ☐ Black ☐ Grey

**** A 500 watt electrical outlet is included for the lights on rental units. Additional power should be ordered with the electrical vendor.**

Classic Carpet: ☐ Blue ☐ Black ☐ Grey ☐ Red

Other Colours Also Available for Purchase Units

CUSTOM GRAPHIC / PHOTO PANELS

☐ Our custom graphic panels can dramatically enhance your exhibit's appearance.

Please check the box to have an Exhibitor Sales Specialist contact you to assist in creating a unique exhibit.

OPTIONAL ACCESSORIES		RENTAL		PURCHASE		TOTAL
Part #	Description	Qty.	Price	Qty.	Price	
1715800	2-200 Watt Halogen Light Kit*	_____	N/A	_____	\$304.00	_____
1715801	1-200 Watt Halogen Light Kit*	_____	N/A	_____	\$155.00	_____
1715802	Straight Shelf	_____	\$ 93.00	_____	\$124.00	_____
1715803	Angle Shelf	_____	\$ 93.00	_____	\$124.00	_____

* Available with purchase of Floor Unit only. A 500 watt outlet is included for the lights (only). Additional power should be ordered with the electrical vendor

QUICK TIPS

- If shipping literature or products, material handling rates will apply.
- Order in advance to save time, money and ensure availability. **Orders received after the deadline date or without payment will cost an additional 40% over prices indicated.**

TOTAL COST

Sub-Total _____ + 13% Hst _____ = TOTAL _____

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

0816(17R)



digital graphics



creating visual excitement

Quality graphics contribute significantly to the impact of your exhibit. Vivid colours and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest digital graphic reproduction available.

state-of-the-art capabilities

Freeman can provide four-colour, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, and all are supported by the Corporate Graphics Centre for special requirements. Last minute repairs and replacements are handled efficiently through our nationwide resources.

superior quality control

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis.

depth of resources

- VUTEK™ and Salsa printers provide large format, four-colour, high-resolution digital printing of single and double-sided banners up to 10' wide and virtually any size with seams.
- Encad printers provide digital processing of banners up to 5' wide without seams.
- All Freeman operations use the same printers, software, ink, adhesives, and laminates for continuity.
- Seaming, grommeting, lamination, and mounting are handled in-house.
- A variety of fabrics are available, including nylon, vinyl, and mesh materials.
- Computer-aided graphic design for your assistance.

freeman specializes in the digital graphic reproduction and installation of:

- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- four-colour carpet image printing

questions?

Call customer service at the number listed on Quick Facts. For fast, easy ordering, go to www.freemanco.com/store.

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FREEMAN signs & graphics

NAME OF SHOW:

RC SHOW 2017

EXHIBITING COMPANY NAME:

BOOTH #:

PRINT NAME:

PHONE #:

EMAIL ADDRESS:

To order your graphics, complete this order form and attach your sign copy or electronic file. Please see guidelines for electronic files on the next document.

For fast, easy ordering, go to www.freemanco.com/store

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-colour, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics and more.

_____ L X _____ W = _____ sq. ft.
sq. ft. _____ x \$18.75 = \$ _____

- \$18.75 per sq. ft. (standard price \$28.15)
- Minimum order per graphic 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphic
- Round sq. ft. to next whole increment

File conversion, retouching, cloning or colour correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS

Please call a Corporate Accounts Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name _____

Application _____

PMS Colours _____

Backing Material:

Showcard ☐ Plexi ☐
PVC ☐ Other ☐

Vertical ☐ Horizontal ☐ Use Your Judgment For Sign Layout ☐

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:

	QTY.	Discount Price	Standard Price	TOTAL
7" x 11"	_____ @	\$40.00	\$60.00 = \$	_____
7" x 22"	_____ @	\$41.00	\$61.50 = \$	_____
7" x 44"	_____ @	\$64.00	\$96.00 = \$	_____
9" x 44"	_____ @	\$75.00	\$112.50 = \$	_____
11" x 14"	_____ @	\$47.00	\$70.50 = \$	_____
14" x 22"	_____ @	\$74.00	\$111.00 = \$	_____
14" x 44"	_____ @	\$88.00	\$132.00 = \$	_____
22" x 28"	_____ @	\$96.00	\$144.00 = \$	_____
28" x 44"	_____ @	\$122.00	\$183.00 = \$	_____
20" x 60" (white only)	_____ @	\$142.00	\$213.00 = \$	_____

Note: File conversion, retouching, cloning or colour correcting may incur additional labour charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

Please feel free to attach additional sign copy on separate page.

Vertical

Horizontal

Use Your Judgment For Sign Layout

Background Colour: _____

Lettering Colour: _____

Font: _____

TOTAL COST

Sub-Total _____ + 13% Hst _____ = TOTAL _____

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. The purpose is to assist you in the process of creating files that are acceptable for production. If you are sending finished print ready files, please pass this information along to your graphic designer or art department. Please use the acceptable software and file types listed below. Make certain to follow the resolution guide to help make your image quality ideal for viewing. Also, accurate *colour* matching can be realized if you follow the *colour* guidelines. Adhering to these guidelines will greatly enhance the accuracy of your artwork for production.

Please Provide the Following When Submitting Artwork

RASTER ART (photos, logos containing any continuous tone images):

- Art Submitted at 1:1 (100%), resolution should be no less than 60dpi (100dpi preferred)
- Art Submitted at 2:1 (50%), resolution should be no less than 120dpi (200dpi preferred)
- Art Submitted at 4:1 (25%), resolution should be no less than 240dpi (400dpi preferred)

VECTOR ART:

- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONTS and LINKS:

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

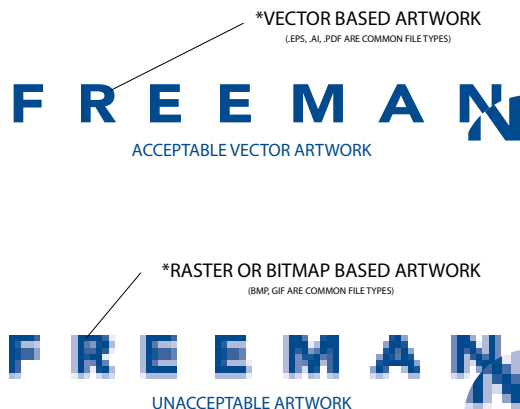
Colour when colour match is required follow these requirements:

- If PMS colour matching is required, please use original Pantone®+ Solid Coated® swatches in your artwork. Modifying Pantone Names will result in printing default colour (CMYK).
- CMYK artwork will be produced "As Is". Our colour output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified colour Proofs (Gracol, Swop, Fogra), please provide ICC profile information used to print your samples. Best option would be to include our ICC chart on your prints.

ARTWORK IN THE STRUCTURE

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ARTWORK EXAMPLE



Acceptable Software



Freeman prefers Adobe Creative Suite software (PC).

Please always provide:

- **Native files with fonts and links** (zipped)
- **High-res PDF-X/4 exports of the files.**

If you are an Illustrator CC user: "Packaging" feature is highly recommended. For all other versions of Adobe AI (CS6, CS5... etc) please embed linked images and convert fonts to outlines. InDesign files should always be Packaged.

Acceptable File Types and Support Files

NATIVE FILES:

- **AI CLOUD (CC) file** with Packaged supporting links and fonts. You may keep images linked for faster file opening, but Packaging feature must be used.
- **AI (CS6, CS5, CS4...) file** with embedded links and outlined fonts
- **EPS file** with embedded links and outlined fonts
- **INDD file** with Packaged supporting links and fonts

PRINT FILES:

- **High-res PDFX/4** (preferred)
- **AI with PDF content** (choose this option when saving file)
- **EPS files** with embedded links and outlined fonts

RASTER OR BITMAP ART:

- **Photoshop EPS** (Preferred, use 8-bit preview, Max. Quality JPG compression)
- **PSD** (make sure font layers are rasterized)
- **TIFF, JPG** (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

Verifying resolution on a screen

Adjust zoom till this page measures 8.5" in width. Observe images from different distances. We noticed that from a few feet away anything above 60dpi looks acceptable!



Ways to Submit Final Artwork

- Files below 10MB can be delivered via email.
- Larger files can be sent via disc or uploaded to the Freeman FTP site: Please contact your Account Manager for instructions to the ftp site.

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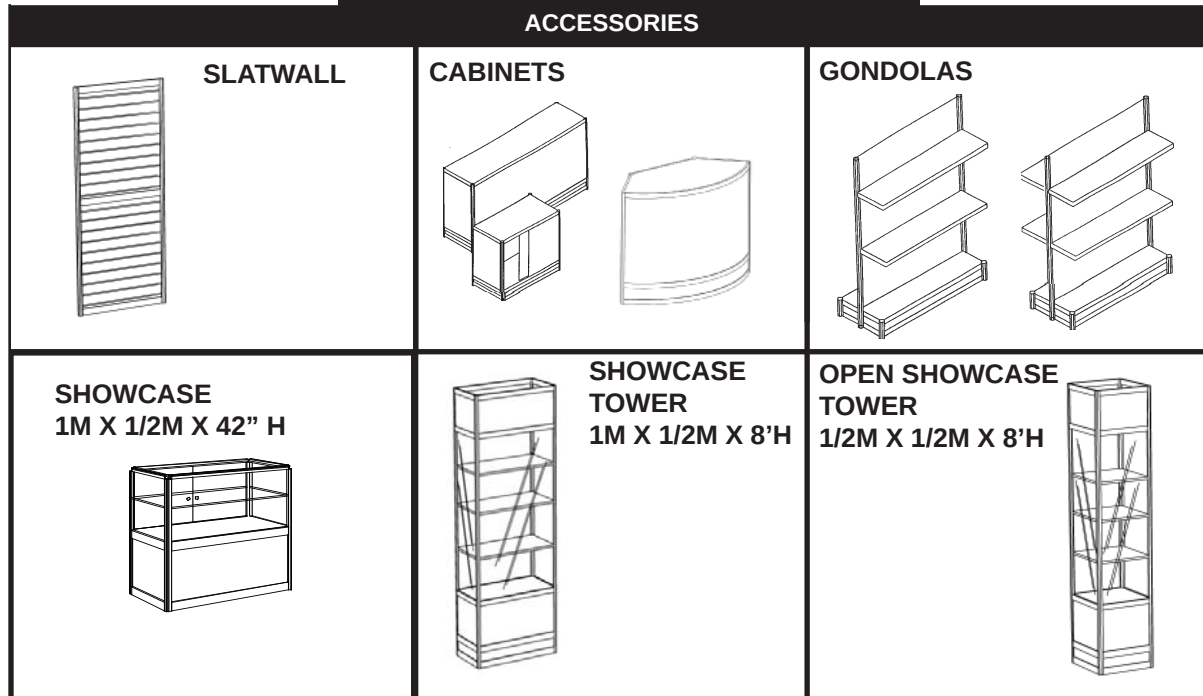


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NAME OF SHOW: RC SHOW 2017
COMPANY NAME: _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS: _____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
SHELVES (Circle Colour) Black or White						
_____	17201	1M Straight (37" x 12")	\$47.00	51.70	65.80	_____
_____	17206	1M Angled (37" x 12")	\$47.00	51.70	65.80	_____
LITERATURE POCKETS						
_____	174015	For 8 1/2" x 11" Literature	\$27.00	29.70	37.80	_____
_____	174016	For 4" Literature	\$27.00	29.70	37.80	_____
CABINETS & LOCKS						
(Circle Colour) Blue , Grey or Black Fabric, White PVC						
_____	17305	1M x 1/2M x 36" High	\$290.00	319.00	406.00	_____
_____	17306	1M x 1/2M x 42" High	\$290.00	319.00	406.00	_____
_____	17308	2M x 1/2M x 36" High	\$390.00	429.00	546.00	_____
_____	17309	2M x 1/2M x 42" High	\$390.00	429.00	546.00	_____
_____	173010	1M Radius x 1/2M x 36" H	\$420.00	462.00	588.00	_____
_____	173011	1M Radius x 1/2M x 42" H	\$420.00	462.00	588.00	_____
_____	17301	Aluminum Cabinet Lock	\$10.50	11.55	14.70	_____

WALL PANELS

(Circle Colour) Blue , Grey or Black Fabric, White PVC						
_____	173521	1M x 8' High	\$240.00	264.00	336.00	_____
_____	173525	1/2M x 8' High	\$140.00	154.00	196.00	_____

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
SLATWALL PANELS						
(Circle Colour) Black, White, Maple						
_____	11736100	1M x 8' High	\$355.00	390.50	497.00	_____
GONDOLAS						
(Circle Colour) Blue , Grey or Black Fabric, White PVC						
_____	174541	Single Sided 1M x 4' High	\$305.00	335.50	427.00	_____
_____	174542	Double Sided 1M x 4' High	\$415.00	456.50	581.00	_____
_____	174581	Single Sided 1M x 8' High	\$390.00	429.00	546.00	_____
_____	174582	Double Sided 1M x 8' High	\$497.00	546.70	695.80	_____
SHOWCASE* (White PVC Only)						
_____	1755800	Showcase 1M x 1/2M x 8'H	\$497.00	546.70	695.80	_____
_____	1755801	Showcase 1/2M x 1/2M x 8'H	\$425.00	467.50	595.00	_____
_____	17551206	Showcase 1M x 1/2M x 42"H	\$350.00	385.00	490.00	_____

*Please note that power is not included with the showcases and must be ordered with the electrical vendor.

TOTAL COST

Sub-Total _____ + 13% Hst _____ = TOTAL _____

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FREEMAN accessories

Take advantage of the Online price
by ordering online at www.freemanco.com/store

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DISCOUNT PRICE
DEADLINE DATE
FEBRUARY 2, 2017

INCLUDE THIS FORM
WITH YOUR ORDER
Please use black ink

FREEMAN method of payment

NAME OF SHOW:		RC SHOW 2017	
COMPANY NAME:		BOOTH#:	
ADDRESS:		BOOTH SIZE X	
(STREET)	(P.O. BOX)		
(CITY)	(STATE/ PROVINCE)	(ZIP/POSTAL CODE)	
PHONE #:	EXT.:	FAX #:	
SIGNATURE:		PRINT NAME:	
E-MAIL FOR INVOICE:			
CUSTOMER #	OR	☐	CHECK BOX IF YOU ARE A NEW FREEMAN CUSTOMER

Invoices will be sent by e-mail; please provide email address of person who reconciles your invoices if different than contact's email.

METHOD OF PAYMENT

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

☐ COMPANY CHEQUE

Please make cheque payable to:
Freeman Expositions, Ltd.
Cheques must be in CDN funds drawn on a Canadian Bank or U.S. funds drawn on a U.S. bank.
Please reference (job # 307958) on your remittance.
GST # R101889426 // HST 101 889 426 RT 0001

☐ CREDIT CARD

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

☐ BANK TRANSFER

Please note that customers are responsible for any bank processing fees of \$15.00 CDN.

Beneficiary Name: Freeman Expositions, Ltd.
61 Browns Line, Toronto, Ontario, Canada M8W 3S2

Bank Transfer to Royal Bank of Canada
Bank # 003 - 200 Bay Street, Toronto, Ontario, Canada M5J 2J5
Transit or Bank ID: 00002 - Freeman Account # 000021048693

Foreign Exhibitors wiring funds from Overseas should use:
Swift Code: ROYCCAT2

If sending USD use:

Intermediary Bank: JP Morgan Chase Manhattan, New York, NY
Swift Code: CHASUS33 - ABA: 021000021

IBAN Number: Canadian Banks do not carry IBAN numbers
Please reference Name of Show & Booth Number on all Bank Transfers so we properly credit your account.

AMERICAN EXPRESS MASTERCARD VISA

Account No.: _____ Exp. Date _____

Cardholder Name (Print): _____ Signature: _____

Cardholder Billing Address: _____

City/State/Zip: _____

ENTER TOTALS HERE

FURNISHINGS	CARPET	SHOW SPECIAL	EXHIBIT PACKAGES	EXHIBIT ACCESSORIES	TOTALFLEX	SIGNS & GRAPHICS
INSTALLATION LABOUR	DISMANTLE LABOUR	TRANSPORTATION & CUSTOMS	MATERIAL HANDLING	OTHER	OTHER	GRAND TOTAL

- Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.freemanco.com/store. **We do not accept credit card information via email**
- Orders received without payment or after the deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Service Desk prior to show closing.
- If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Sales Representative.

F R E E M A N

61 Browns Line
Toronto, Ontario, Canada M8W 3S2
416-252-2420 • Fax: 416-252-2365



In order to authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

"We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from Freeman, to be bound by all terms and conditions as described in the Terms & Conditions section of this services manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party."

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

EXHIBITOR NAME: (PLEASE PRINT)

EXHIBITOR SIGNATURE:

DATE:

EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME:

BOOTH #:

EXHIBITING COMPANY ADDRESS:

CITY/STATE/ZIP:

PHONE:

EXT.

FAX:

CONTACT'S E-MAIL:

Indicate which services are to be invoiced to the Third Party:

☐

ALL FREEMAN SERVICES

☐

TRANSPORTATION/CUSTOMS

☐

I&D LABOUR/SUPERVISION

☐

MATERIAL HANDLING

☐

RENTAL FURNITURE/CARPET/SIGNS

☐

OTHER _____

THIRD PARTY COMPANY INFORMATION

THIRD PARTY COMPANY NAME:

CONTACT NAME:

THIRD PARTY ADDRESS:

CITY/STATE/PROVINCE/ZIP/POSTAL CODE:

PHONE:

EXT.

FAX:

CONTACT'S E-MAIL:

E-MAIL FOR INVOICE:

Invoices will be sent by e-mail. Please provide the e-mail address of the person who reconciles your invoices if different than contact's email.

THIRD PARTY CREDIT CARD AUTHORIZATION

☐

AMERICAN EXPRESS

☐

MASTERCARD

☐

VISA

CREDIT CARD ACCOUNT NO:

EXP. DATE:

CARDHOLDER NAME (PLEASE PRINT):

CARD TYPE:

AUTHORIZED SIGNATURE:

CARDHOLDER BILLING ADDRESS:

CITY/STATE/PROVINCE/ZIP/POSTAL CODE:

PAYMENT & LABOUR

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- THE METHOD OF PAYMENT FORM IS SIGNED; OR
- AN ORDER FOR LABOUR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
- WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOUR SECURED THROUGH FREEMAN.

DEFINITIONS

For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Expositions, Inc., Freeman Expositions, Ltd., Freeman Audio Visual, Freeman Exhibit, Freeman Transportation, Hoffend Xposition, Stage Rigging, Inc., Kerry Technical Services, TFC, Inc., Freeman Electrical Services, and their respective employees, directors, officers, agents, assigns, affiliated companies and related entities, including, but not limited to, any subcontractors FREEMAN may appoint. "EXHIBITOR" means the Exhibitor and its employees, agents, representatives and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in Canadian funds and all cheques must be in Canadian funds. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals include delivery, installation and removal from EXHIBITOR'S booth. In case of cancellation of any order or services by EXHIBITOR, a onehour "per person, per hour" charge will be applied for all labour orders that are not cancelled in writing at least 24 hours prior to the scheduled start time. If Prestige carpet, custom-cut carpet, modular rental exhibits or any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the show or event is cancelled because of reasons beyond FREEMAN'S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR'S responsibility to advise the FREEMAN Service Center Representative of problems with any orders and to check EXHIBITOR'S invoice for accuracy prior to the close of the show or event. If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the province or state in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For international EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show, terms will be net, due and payable in TORONTO, ONTARIO, upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between EXHIBITOR and FREEMAN relative to any loss, damage or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction and shall be resolved on their own merits. FREEMAN reserves the right to charge EXHIBITOR for any difference between EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR including, but not limited to, shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by EXHIBITOR'S credit card company for any reason, FREEMAN hereby provides notice that it reserves the right, and EXHIBITOR authorizes FREEMAN, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on EXHIBITOR'S account. In the event that a THIRD PARTY orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the EXHIBITOR. All invoices are due and payable upon receipt by either party.

ELECTRICAL

Claims will not be considered or adjustments made unless filed in writing by EXHIBITOR prior to the close of the event. FREEMAN is not responsible for any damage or loss caused by the loss of power beyond its control, and EXHIBITOR agrees to hold FREEMAN and its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE. EXHIBITOR shall indemnify and hold harmless FREEMAN, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorney's fees) arising out of or in any way connected with EXHIBITOR's actions or omissions under this Agreement.

LABOUR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labour provided under this option. It is the responsibility of EXHIBITOR to supervise labour secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN'S Safe Work Rules and/or federal, provincial/state, county and local ordinances, rules and/or regulations, including, but not limited to, show or facility management rules and/or regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labour and to return to the Service Desk to release labour when the work is completed.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgements or expenses (including, but not limited to, reasonable attorney's fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and or property damage arising out of work performed by labour provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR's indemnification of FREEMAN includes any and all violations of federal, provincial/state, county or local ordinances, show regulations and/or rules as published and/or set forth by facility or show management, and/or directing labour provided by FREEMAN to work in a manner that violates any of the above rules, regulations or ordinances.

IMPORTANT

PLEASE REFER TO FREEMAN'S "MATERIAL HANDLING TERMS & CONDITIONS" AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE "SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT" AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.